

# **THAMESMEAD SCHOOL**

## **ADMISSION ARRANGEMENTS – SEPTEMBER 2019**

### **ADMISSION**

The Governing Body of Thamesmead School is committed to the principles of comprehensive education and to a continued policy of open admission. The Governing Body has carried out all the necessary requirements, as detailed in legislation and guidance, to ensure that the school's published admission arrangements comply with the mandatory requirements of the Department for Education School Admissions Code, pursuant to Section 84 of the School Standards and Framework Act 1998.

Parents must complete their Home Local Authority Application Form and return it to their Home Local Authority by the closing date.

### **OVERSUBSCRIPTION CRITERIA (1 – 7)**

Where applications for admission **exceed** the number of places available, the following criteria will be applied for those who put Thamesmead School as a preference, in the order set out below, to decide which children to admit.

#### **1. Looked After and Previously Looked After Children**

Looked after and previously looked after children will be considered to be:

- children who are registered as being in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a), e.g. fostered or living in a children's home, at the time an application for a school is made; and
- children who have previously been in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption, a child arrangement order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).

#### **2. Sibling**

Where the child:

- at the time of admission has a brother or sister at Thamesmead who is another child of the same parents, (including children adopted by both parents) whether living at the same address or not, or
- at the time of admission has a brother or sister at Thamesmead who is a half-brother or sister or a step-brother or sister, or foster child, living at the same address, or
- has a brother or sister, half-brother or sister or a step-brother or sister, or foster child, who has been a former student at Thamesmead within 10 years of the anticipated date of entry and who is living at the same address.

#### **3. Feeder Schools**

Where the child attends either of the two Shepperton Primary Feeder Schools, St. Nicholas Church of England School or Saxon School.

#### **4. Performing Arts**

Thamesmead School will offer up to a maximum of 10% of admissions on aptitude in performing arts, i.e. **maximum of 21 places being offered under Drama and/or Music**. Applicants will be prioritised by a score system following aptitude testing.

**If you are applying for your child under Drama and/or Music you must complete a Year 7 Performing Arts Supplementary Application Form and return it to the school by 12 noon, Friday, 12<sup>th</sup> October 2018 at the latest indicating which subject or subjects you are applying under. This is in addition to the Local Authority Application Form. The Supplementary Application Form can be found on the School's website or obtained from the School Office. Your child will be invited into the School to take part in aptitude test/s on Tuesday, 16<sup>th</sup> October (Drama) or Wednesday, 17<sup>th</sup> October 2018 (Music). Parents will be notified of the result of the aptitude test/s in advance of the closing date for completing the Local Authority Application Form.**

**NB: Children who attend aptitude tests in both subjects of Drama and Music, and who achieve high ranking scores, will be offered a place under the subject in which they achieved the highest score. Should children achieve the same high ranking score in both of the subjects they will be offered a place under the subject they listed as the highest preference on the Supplementary Application Form.**

## 5. Children of Staff at the school

Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or

The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

NB: A member of staff applying under this criterion should obtain a Staff Supplementary Form from the Admissions Officer.

## 6. Local Proximity

Where a child does not attend a Shepperton Primary School but **permanently** resides within the Shepperton Post Code area of TW17. NB: Evidence of proof of residency will be requested.

## 7. Proximity

Proximity of the child's **permanent** home to the School.

### Information to Note:

1. Children with statements of Special Educational Needs or an Education, Health and Care Plan (EHCP) that named the school are given priority outside the oversubscription criteria.

2. **Tie Breakers:**

Where oversubscription occurs in any criteria, with the exception of criterion 4 (see below), proximity to the school will be used in order to prioritise pupils, with those living closest to the school gaining priority. The distance is measured in a straight line from the address point of the child's house, as set by Ordnance Survey, to the nearest school gate available for students to use. This is calculated using the Admission and Transport Team's Geographical Information System at <http://findaschool.surreycc.gov.uk>.

The address must be the child's normal place of residence. In the case of formal equal shared custody, the parent in receipt of child benefit (where appropriate) will be classed as the main carer and their address taken as the child's **permanent** home address.

Where two children live equidistant from the school, the School will draw lots to determine which child should be given priority. This process would be duly witnessed and recorded.

If oversubscription occurs in criterion 4 places will be prioritised by the scores achieved in the aptitude tests. Where children have achieved the same score, the School will draw lots to determine which child should be given priority. This process would be duly witnessed and recorded.

Where multiple applications are received from one family, e.g. twins, triplets or other multiple births, for a single remaining place in the oversubscription criteria, the School will admit both/all children, even if it means going over the PAN. An offer of a place based on where the child lives is conditional on the child being resident at this address at the closing date of application, unless a change of address for good reason has been accepted by the Home Local Authority.

3. In the case of formal equal shared custody, it will be up to the parents/carers to agree which address to use. In other cases, it is where the child spends most of the time. Additional evidence of a student's 'permanent home address' may be sought and this may include historical checking with the student's primary school.

4. Governors reserve the right to withdraw the offer of a place if the information contained in the application is found to be incorrect, fraudulent or intentionally misleading.
5. Late applications for the initial intake to Year 7 will be considered in accordance with Surrey's Secondary Coordinated Admissions Scheme.
6. In the event of oversubscription, waiting lists will be drawn up and ranked in the same order as the Oversubscription Criteria (1 – 7). Waiting lists for the initial intake will be maintained until the last day of the Autumn term when they will be cancelled. Parents wishing to remain on the waiting lists after this date must write to the school by 31 December 2019 requesting this. After 31 December 2019, parents whose children are not already on the waiting list but who wish them to be so must apply for in-year admission. Waiting lists will be cancelled at the end of each academic year.
7. In Year Applications – parents wishing to apply for a place for their child in current Years 7, 8, 9, 10 and 11 should complete the In Year Application Form which can be found on the school's website [www.thamesmead.surrey.sch.uk](http://www.thamesmead.surrey.sch.uk) or contact Mrs P Moss, Admissions Officer, at [p.moss@thamesmead.surrey.sch.uk](mailto:p.moss@thamesmead.surrey.sch.uk) for advice.
8. Applicants may choose to seek a place outside their child's chronological (correct) year group. Decisions will be made on the basis of the circumstances of each case and what is in the best interests of the child concerned.

- Applicants who are applying for their child to have a decelerated entry to school, i.e. to start later than other children in their chronological age group, must initially apply for a school place in accordance with the deadlines that apply for their child's chronological age. If, in liaison with the Headteacher, Governors agree for the child to have a decelerated entry to the school the place cannot be deferred and instead the applicant will be invited to apply again in the following year for the decelerated cohort.

- Applicants who are applying for their child to have an accelerated entry to school, i.e. to start earlier than other children in their chronological age group, must initially apply for a school place at the same time that other families are applying for that cohort. If, in liaison with the Headteacher, Governors agree for the child to have an accelerated entry to the school, the application will be processed. If it is not agreed for the child to have an accelerated entry to the school, the applicant will be invited to apply again in the following year for the correct cohort.

Applicants must state clearly why they feel admission to a different year group is in the child's best interest and provide what evidence they have to support this.

9. The Governors of Thamesmead School have agreed that there should be no authorised absence granted for holidays during school term time.