

Thamesmead School

Friends of Thamesmead Parent Teacher Association

Registered Charity No. 282494

ANNUAL GENERAL MEETING MINUTES 7 FEBRUARY 2023

Meeting: Thamesmead FOT Annual General Meeting
Date: 7 February 2023
Location: Board Room, Thamesmead school

Attendees: Tori Biutanaseva - Chairperson
Garry Court - Treasurer
Fiona Fletcher - Secretary
Mandy Irwin – Communications Manager
Phil Reeves - Headmaster
Bill Kerr – Chair of Governors
Nikki Jenkins – School Governor
Danielle Meredith - Parent

Online: Julia Stevenson - Parent
Emily Grattan – Parent
+ 2 other parents

Apologies: Caroline Foxhall
Nahbila Sher

Owner: Garry Court
Recorded by: Fiona Fletcher

Topic **Discussion**

Matters arising from previous minutes:

Discussions with Estate Agents did not result in any sponsorship. Their offer was more appropriate for a primary school.

Thamesmead is looking for contributions towards the music department and possibly new Food Tech rooms. Fiona to look into possible Co-op grant next month.

Fiona looks after Preloved uniform at home as decided outdoor shed could leave clothes damp / mouldy. The arrangement is manageable currently but alternatives need to be considered for the future. Future

Preloved sales at school would be good to boost fund raising. Events such as year 6 transition day, year 9 options evening etc. New providers will be informed that Preloved sales will be available to new parents alongside their merchandise.

Fiona to look into selling unusable items to company such as Happy Bags to raise further funds for the school.

Preloved uniform to be marketed again through the school newsletter and Facebook as Danielle mentioned she was unaware of the facility.

Approval of minutes of AGM held on 10th November 2021: approved

Chair's Report 2021/22:

Tori Biutanaseva (Chair) welcomed everyone to the meeting. Tori has 3 girls at the school, is keen to be involved and get other parents engaged too. Other members of the committee include Garry Court (Treasurer), Fiona Fletcher (Secretary) and Mandy Irwin (Communications between parents and the school). Other introductions include Bill Kerr (Chair of governors) and Phil Reeves. Nikki Jenkins (governor of school and previous chair of Friends of Thamesmead (FOT)) recognises the efforts of the FOT and contribution of the parents involved. Danielle Meredith, a new parent at the school with a child in year 7, is also welcomed to the meeting.

Treasurer's Report 2021/22:

Garry presented the Treasurers Report. As was the case last year, the hoodies have been the main source of income. Income has been significantly affected by Covid.

Total Income -	£ 9,132.75
Total Expenditure -	£3,044.63
Profit -	£6,088.12
Reserve account -	£1,851.53
Funds brought forward from 21/22 -	£9,291.46
Grand total carried forward to 2022/23 -	£17,231

Garry purchased a "Sum up" card reader for use at school events it has been very good, a small charge but works well.

Recent donations to school – £3,083.28 for two Hockey goals and £10,000 for iMac computers for use in the music department. These donations will fall into the 2022/23 accounts.

Upcoming Events: Quiz 24th march – we need to find a quiz master. Fiona to follow up with Julia Stevenson and confirm asap. Otherwise Phil Reeves offered help from the SLT.
Shepperton Fair 10th June
Rock Concert 6th July - Mandy suggested we invite year 6 parents to Rock concert in July and sell Preloved uniform at the event.

Appointment of Independent Examiner of Accounts:

Mandy to ask if a parent with an accountancy qualification could review the FOT accounts. If nobody available then Fiona happy to do it.

Election of FOT Committee:

Chairperson - Tori Biutanaseva re-elected as Chairperson
Treasurer – Garry Court re-elected as Treasurer
Secretary – Fiona Fletcher re-elected as Secretary
Need to adjust the constitution so Garry can carry on as treasurer.
Mandy to investigate the current constitution.
Garry to send copy of constitution to Mandy to pass on.
Bill will agree this at next governor's meeting.

AOB:

Discussions around how to raise more funds and engage more with the school community.
Agreed it would be good to organise a year 7 event as early in the academic year as possible to allow new parents to make connections. We could ask year 7 volunteers to help host the event to help with this. Tori suggested setting up Whatsapp groups, potential for starting the process at the Rock Concert in July so parents can communicate before the year starts.

Need to market school events through Facebook and any Whatsapp groups to encourage attendance.

Send out additional request to parents who may be able to access sponsorship matching through their employers.

Suggestions from Nikki in how to engage parents, speaking at school events, handing out sign up slips.